

## Registration Form: Persuasive Communicator

### Melbourne Open, 23<sup>rd</sup> October 2009, CBD Location

<b>Participant Details</b>
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Participant Name	Job Title	Email

<b>Send invoice and booking confirmation to:</b>
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<b>Name:</b>	<b>Job Title:</b>
Organisation:	Email:
Address:	Phone:

A tax invoice will be issued on receipt of registration. Payment is due within 14 days of invoice date unless paid by credit card.

Please tick your preferred form of payment below.

**Cheque**     **EFT**     **Credit Card**  (incurs a 2% surcharge)

The course fee for 2009 is **\$670 plus GST** (i.e. \$737.00 or \$751.74 by Credit Card) per person. This includes all course materials, lunch and refreshments for the duration of the program. Cancellation charges apply.

Visa

Mastercard

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Card Holder's Name: \_\_\_\_\_  
*(Please print)*

Signature: \_\_\_\_\_

**Streamwise Pty Limited**  
 L8, 100 Walker Street  
 North Sydney 2060

Ph: (02) 8404 4132  
 Fax: (02) 8404 4170  
 registration@streamwise.com.au

## Terms and Conditions

"Streamwise" means Streamwise Pty Ltd ABN 96 099 833 593 and its agents, servants and employees.

"Client" means any individual or organisation employing or representing a Participant, or expressing an interest, in any course provided by Streamwise.

"Participant" means an individual who participates or is intended to participate in any course provided by Streamwise.

1. All places are offered on Streamwise open courses solely on these Terms and Conditions of Business and these Terms and Conditions supersede any terms and conditions referred to or relied on by the Client at any time.
2. Streamwise cannot guarantee the availability of places on any course. Streamwise will accept provisional bookings by telephone, but these must be confirmed in writing (letter, fax or email) within 5 days. Any places not confirmed within 5 days may be offered to other Clients.
3. Where a reservation is made by a third party, on behalf of a Client, the name, address and other relevant details of the Client required by Streamwise must be disclosed to Streamwise at the time the reservation is made. The name, address and other relevant details of the Participant must also be disclosed by the third party at the time the reservation is made.
4. Reservations are confirmed in writing by Streamwise and submitted with an invoice to the client.
5. Payment terms (i) net 14 days from the date of invoice (ii) for places confirmed inside 14 days of the course commencing, payment must be received at the Streamwise office not later than the Friday preceding the course. If payment is not made by the due date (i) participation on the course may be refused (ii) the Client remains liable for the course fee.
6. The course fee includes course materials, lunch and refreshments served during the hours that the course is conducted.

The Client is responsible for any additional charges made by the hotel in respect to food, accommodation or other items

incurred by their Participant(s).

### 7. CANCELLATION.

(i) Fifty per cent of the course fee will be charged to the Client for cancellation of a booking within 56 days (8 weeks) of the course start date.

(ii) The course fee will be charged to the Client **in full** for cancellation of a booking within 28 days (4 weeks) of the course start date. Participants who have to leave the course part way through (even for reasons of ill health) will not receive a refund.

(iii) Cancellation charges required by the venue where we have not been notified at least 2 working days in advance of the course start date must be settled directly by the Client or Participant with the venue.

8. If the Client notifies Streamwise of a cancellation in writing and Streamwise is able to resell the place at the full price then Streamwise will waive the cancellation charge.

9. In the event of the Participant being unable to attend the confirmed program, Streamwise will accept a suitable substitute Participant.

10. An administration charge of five per cent will be charged to the Client for changes made by the Client or Participant to each course booking.

11. Goods and Services Tax (GST) –If GST is imposed on any supply made under or in accordance with these Terms and Conditions, the recipient of the taxable supply must pay to the supplier an additional amount equal to the GST payable on or for that taxable supply.

(i) Unless otherwise expressly stated, all prices or other sums payable or consideration to be provided under or in accordance with these Terms and Conditions are exclusive of GST.

(ii) If the Client is required to pay for, reimburse or contribute to any expense loss or outgoing ("reimbursable expense") suffered or incurred by Streamwise, the amount required to be paid, reimbursed or contributed by the Client will be the sum of

(a) the amount of the reimbursable expense net of input tax credits (if any) to which Streamwise is entitled in respect of the reimbursable expense; and

(b) if Streamwise's recovery from the Client is consideration for a taxable supply, any GST payable in respect to that supply.

12. Only four Participants are allowed per organisation on each course. Streamwise may at its sole discretion permit additional Participants from an organisation in exceptional circumstances.

13. Streamwise reserves the right to vary the facilitator(s) teaching each course without notice to the Client or Participant.

14. Streamwise reserves the right to refuse training to any Participant or Client at any time.

15. Streamwise reserves the right to ask any Participant who is proving to be a disruptive influence on the course to leave the course. No refund of course fees will be made to the Client in these circumstances.

16. Participants may retain course materials which they have been expressly informed by course Facilitator(s) that they may keep. They shall return to Streamwise all other course materials of whatever nature.

17. No Participant or Client shall (and each Client shall procure that its Participants shall not) at any time use any information or materials belonging to Streamwise or Persona Global, including without prejudice to the foregoing generality any intellectual property rights, know-how or course materials, in any way that may prejudice Streamwise or Persona Global.

18. To the maximum extent permissible at law Streamwise accepts no responsibility for any loss or damage of whatever nature incurred by any Participant or Client in connection with any course provided by Streamwise.

19. Failure by Streamwise to insist upon the strict performance of any term or condition should not be considered a waiver of any rights which Streamwise has or may have.

20. These Terms and Conditions shall be governed by and construed in accordance with the laws of the state of NSW, Australia.